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LITCHFIELD BOARD OF EDUCATION
REGULAR MEETING
SEPTEMBER 6, 2017

A regular meeting of the Litchfield Board of Education was held on Wednesday, September 16, 2017, at 7:00 p.m. in the Center School gym.

Present were: Mr. Simone, Chair; Ms. Fabbri; Ms. Stone; Mr. Bongiorno; Mr. Clock; Mr. Falcetti; Mr. Pavlick and Mr. Shuhi.

Absent was: Ms. Carr.

Also present were: Superintendent Turner; Mr. Fiorillo; Ms. Haggard; Ms. Della Volpe; Ms. Kubisek; Mr. Ammary; Dr. Pascento and members of the public.

Approval of Minutes

MOTION made by Mr. Falcetti and seconded by Mr. Bongiorno: to approve the minutes of the regular meeting of August 16, 2017 as submitted.

MOTION carried. All votes were in the affirmative. Mr. Clock abstained.

Payment of Invoices

MOTION made by Ms. Fabbri and seconded by Mr. Falcetti: approve the payment of FY 2017-18 invoices on Accounts Payable warrant # 2018-03 dated 8/31/2017 in the amount of \$306,553.11; warrant #2018-04 dated 9/7/2017 in the amount of \$17,441.34; and invoices for Food Service warrant dated 8/25/2017 in the amount of \$2,358.50.

MOTION carried. All votes were in the affirmative. Mr. Simone abstained.

Mr. Simone thanked the administrators and the custodians for a job well done over the summer and for the successful opening of the schools.

Public Comment and Correspondence Communications

- a. STPC –none.
PTO – none.
- b. LHS Student Council – none.
- c. Litchfield Prevention Council – none.
- d. Litchfield Education Foundation – Ms. Reidy reported: partnership with administrators; grants awarded \$10,800; tuition paid; funding opportunities for programs; programs at LCS and LIS; help from administrators; October events; input from Stop and Shop; high school participants; gold star award for female student; input from OWL; theater programs at

LIS in November; participation of 30 students; use of auditorium; National Spelling Bee sponsorship; two levels; held in March and final in June; dodge ball tournament; big event in April; new member of the Board introduced; and thanks to administrators for giving time this summer.

- e. Other public comment –
 - Mr. Morisanni commented on the findings from student survey and results to community.
- f. Correspondence-
 - Thank you note from Ms. Haggard for flower arrangement from the Board.
 - Thank you note from Superintendent Turner for flowers sent from the Board.
- g. Administrators' Report
 - Mr. Ammary reported: 16 new students to LCS; 296 total; Curriculum Night next Tuesday the 12th; successful opening with staff and teachers; looking forward to another successful year at LCS; and continuing work started last year.
 - Ms. Haggard reported: thanks to all for successful opening of school; 4 new staff hired; changed name to Department of Pupil Services; recognize all levels of support staff included in student success; and working with staff as needed.
 - Mr. Fiorillo reported: meeting with Finance Committee; concerns with renewable energy; status maintenance projects; and moving forward with past projects.
 - Ms. Della Volpe reported: great opening; proud of team who worked on completing summer cleanup; chamber chorus updates; men's chorus update; class meetings held; open house Oct. 2nd; STPC meeting on Monday; meeting with all school Student Council; possible participants to attend Board meeting; and first night games on the 15 and 16.
 - Ms. Kubisek reported: successful opening of LMS; orientation last Monday; 8th grade teachers helped with 7th grade transitions; booster club meeting on the 18th; and Curriculum Night next Thursday.
 - Dr. Pascento reported: excellent opening; update on PD held before students started; getting programs off the ground; Scavenger Hunt held on August 22nd; introductory meetings held with students, parents and staff; welcome 3 new staff; Curriculum Night to be held; bring back cardboard challenge; and first successful fire drill held already.

Superintendent's Report

Superintendent Turner reported: handout distributed; PD focus; PreK-12 alignment of instruction; share opportunities; survey results; share results; focus on student needs; social emotional concerns; growth with students; Prevention Council Committee meeting and input; first school day activities with administrators; coordinators K-12; and update on leadership academy.

Old Business

- a. Out of State Field Trip – Great East Festival, Agawam, MA – 05-11-2018

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MOTION made by Ms. Fabbri and seconded by Ms. Stone: to approve the out of state field trip to Great East Festival, Agawam, MA on 5/11/2018.

Board members discussed: cost issues; grades included; reasons for attending; and more information needed.

MOTION carried. All votes were in the affirmative. Mr. Shuhi abstained.

New Business

MOTION made by Mr. Bongiorno and seconded by Ms. Fabbri: to add to the agenda a discussion of establishing tuition fees.

MOTION carried. All votes were in the affirmative. There were no abstentions.

MOTION made by Mr. Bongiorno and seconded by Ms. Fabbri: to approve the tuition payments at \$11,589 for grades 7-12 and \$9,665 for grades K-6.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Committee Reports

Curriculum, Programs and Personnel - Ms. Fabbri reported that the committee will meet next week.

Facilities and Technology - Mr. Bongiorno reported that the committee did not meet but did do a successful walkthrough before the buildings opened for this school year.

Finance - Mr. Shuhi, Mr. Bongiorno and Mr. Fiorillo reported that the committee met and discussed the monthly report on all accounts; yearend balance; invoices outstanding from town; reimbursement; and extended maintenance accounts.

Policy Review

a. Second Reading

i. Policy # 1212 School Volunteers

MOTION made by Mr. Bongiorno and seconded by Mr. Falcetti: to approve Policy # 1212 School Volunteers as presented.

MOTION carried. All votes were in the affirmative. There were no abstentions.

ii. Policy # 4112.5/4212.5 Security Check/Fingerprinting

MOTION made by Mr. Falcetti and seconded by Ms. Fabbri: to approve Policy # 4112.5/4212.5 Security Check/Fingerprinting as presented.

MOTION carried. All votes were in the affirmative. There were no abstentions.

iii. Policy # 4112.51/4212.51 Reference Checks

MOTION made by Mr. Falcetti and seconded by Mr. Pavlick: to approve Policy # 4112.51/4212.51 Reference Checks.

MOTION carried. All votes were in the affirmative. There were no abstentions.

iv. Policy # 4112.52/4212.52 Criminal History Record Information (CHRI)

MOTION made by Mr. Shuhi and seconded by Ms. Fabbri: to approve Policy # 4112.52/4212.52 Criminal History Record Information (CHRI) as presented.

MOTION carried. All votes were in the affirmative. There were no abstentions.

v. Policy # 6153 Field Trips

MOTION made by Mr. Falcetti and seconded by Mr. Bongiorno: to approve Policy # 6153 Field Trips as presented.

MOTION carried. All votes were in the affirmative. There were no abstentions.

MOTION made by Mr. Shuhi and seconded by Ms. Fabbri: to move to Executive Session at 7:35 p.m. to discuss Personnel and Pending Claims and Litigation.

MOTION carried. All votes were in the affirmative. There were no abstentions.

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Executive Session

Present were: Mr. Simone, Chair; Ms. Fabbri; Ms. Stone; Mr. Bongiorno; Mr. Clock; Mr. Falcetti; Mr. Pavlick and Mr. Shuhi.

Superintendent Turner, Ms. Haggard, Ms. Della Volpe, and Ms. Kubisek were invited to attend.

Returned to public session at 8:17 p.m.

MOTION made by Ms. Stone and seconded by Mr. Falcetti: to hire Kathryn Zagrodnik as a Special Education Teacher at L.H.S.

MOTION carried. All votes were in the affirmative. There were no abstentions.

MOTION made by Ms. Stone and seconded by Mr. Falcetti: to hire Laura Donorfio as a Spanish Teacher at L.M.S.

MOTION carried. All votes were in the affirmative. There were no abstentions.

MOTION made by Mr. Falcetti and seconded by Ms. Fabbri: to adjourn the meeting at 8:19 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully submitted,
Donald Falcetti, Secretary
Joanne Bertrand, Recording Secretary